



"Keremet Bank" OJSC

Foreign legal entities shall submit the following documents to open an account in "Keremet Bank" OJSC:

- 1) Account opening application signed by persons specified in the signature and seal card authorized to sign contracts and financial documents with the right of first and second signature and certified by seal of a legal entity;
- 2) Copy of the Charter (or other document defining the procedure of activity) registered in the authorized bodies including amendments and additions, and copy of Founders Agreement (if any);
- 3) Extract from the trade register of the country of origin on registration/re-registration of a legal entity or other document confirming registration of a client as legal entity in accordance with the legislative requirements of the country of origin. Legal entities registered in offshore zones and operating for more than 1 year additionally provide a certificate of good standing;
- 4) Copy of the license for the right to carry out activities subject to licensing in accordance with the legislative requirements of the country of origin;
- 5) Document (Decision of founder, shareholders, Minutes of the Meeting of founders, shareholders on the appointment of Head/s, Power of Attorney, Order) confirming authority of persons specified in the signatures and seal card to open an account and dispose of funds on the account of a legal entity;
- 6) Signatures and seal card (1 copy) certified by notary;
- 7) Documents certifying the identity of persons authorized to dispose of the funds of a legal entity (original is provided for review by employee opening the account; copy is taken from all pages (each page) of original of personal identity document). If personal identity document is made in a foreign language, should be additionally provided notarized translation into Russian. If client opens an account for transactions with remote access without direct contact and/or is a person registered in offshore zones, the representative of the legal entity, having properly executed documents confirming the authority to open an account, must provide the original personal identity document;
- 8) Tax Registration Certificate issued by tax authority;
- 9) When establishing relations with a client - legal entity to conduct operations (transactions) with remote access without direct contact with a client, the Bank must also request from client documents confirming the implementation of economic activities in the Kyrgyz Republic (agreements, contracts, customs declarations, tax declarations, etc.)

If documents were issued on the territory of Hague Convention signatories abolishing the requirement of legalization of foreign official documents (dated October 5th, 1961) they must be apostilled, except for documents issued on the territory of Belgium, Austria, Germany, Greece.

Documents issued on the territory of Belgium, Austria, Germany, Greece must be legalized in accordance with the legislation of the Kyrgyz Republic.

Legalization or apostille is not required for documents drawn up in the following countries: Azerbaijan, Armenia, Belarus, Georgia, Kazakhstan, Moldova, Russia, Tajikistan, Turkmenistan, Uzbekistan, and Ukraine. According to the Convention on legal assistance and legal relations in civil, family and criminal cases (dated January 22th, 1993, Minsk) copies of documents issued on the territory of these states should be certified by a notary.

All documents drawn up in a foreign language must be translated into Russian and translation must be certified by notary.